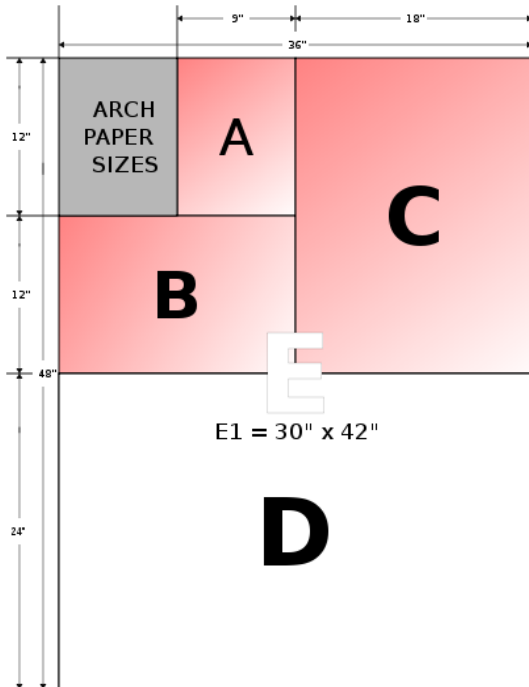


Plotter Printing Tips

Paper size options for the Plotter.

Name	in × in	Cost estimate (.03 per square inch)
Arch A	9 × 12	\$3.24
Arch B	12 × 18	\$6.48
Arch C	18 × 24	\$12.96
Arch D	24 × 36	\$25.92
Arch E	36 × 48	\$51.84
Arch E1	30 × 42	\$37.80
Arch E2	26 × 38	\$29.64
Arch E3	27 × 39	\$31.59

Name	in × in
ANSI A	8.5 × 11
ANSI B	11 × 17
ANSI C	17 × 22
ANSI D	22 × 34
ANSI E	34 × 44



Change paper sizes using the “property” button at the top.

- **Make sure that the item to be printed is a PDF. These work better and are easier to re-size.**
- **change the print destination to 'Newman Plotter'**
- **you should see a preview on the right...look at the size it is showing you there...it will say 8 1/2 x 11, go to preferences, change the paper size to the desired size...refer to the chart on the other size...you can add custom sizes.**
- **When everything is correct, close the window. Check the preview on the right now. It should show the selected paper size.**
- **On the left you will see a couple of choices ... fit, actual size etc. Choose "fit" if the paper size is correct and hit print, enter id number**
- **Go to the plotter release station and plotter now to print the item.**